

# Fezzo's Catering Contract

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Number: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_  
Date of Event: \_\_\_\_\_ SITE Location: \_\_\_\_\_  
Type of Function: \_\_\_\_\_

Deposit Fee: \_\_\_\_\_ Type of Payment: \_\_\_\_\_  
Deposit Due By: \_\_\_\_\_  
(20% Deposit is a Non-Refundable Retainer Fee paid toward your total payment)

Fezzo's catering:  
Package: Menu # \_\_\_\_\_ Guest \_\_\_\_\_ @ rate of \$ \_\_\_\_\_  
Food Charge/Person: \_\_\_\_\_  
Total Food Charge: \_\_\_\_\_  
Serving Time: \_\_\_\_\_  
Type of Bar: \_\_\_\_\_ Wine: \_\_\_\_\_  
Bartenders: # \_\_\_ @ \$15/hour each Time: \_\_\_\_\_  
Total Bar Cost: \_\_\_\_\_

Tablecloths: \_\_\_\_\_ \$ \_\_\_\_\_

Cake Cutting: \_\_\_\_\_

Location of Ceremony: \_\_\_\_\_  
Time of Ceremony: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Total Charge of Event: \_\_\_\_\_

**\*\*Food attendants will be provided for 2½ hours. \*\***

## General Information & Policies

Our professional resources in culinary and service skills afford you complete assurance that all commitments will be carried out to your satisfaction. In order to ensure you and your guests of a well organized function, we must ask that we both adhere to the following catering policies:

### Payments & Deposit

Billing arrangements for all events must be made in accordance with catering policies. There is a 20% deposit for all events, unless prior arrangements have been made with our catering coordinator. It is 20% of your total cost and goes toward your total payment. Total payment is due before the scheduled event. We accept cash, check, money orders and all major credit cards. Please make all checks out to Fezzo's, if we receive a payment for services via check and that payment bounces with our bank you will be responsible for a \$30.00 fee.

**Guarantees**

The coordinator must be notified of the exact number for which you wish to guarantee services two weeks prior to the day of the event. In the event a guarantee service number is not received, the original estimated attendance count will be prepared and charged. The charge for each additional person set up at patron's request will be made and patron agrees to pay at Caterer's established rate of \$25.00 per person.

In the parish of Lafayette, Louisiana on the day and date herein first above written in the presence of the undersigned competent witnesses, who sign with appears and me, after due reading of the whole Catering Contract in its entirety.

Approved and Agree to:

Patron: \_\_\_\_\_ Caterer: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Fezzo's ask permission to announce your occasion on our Facebook Page. No details of date or times will be used just an announcement of congratulations and thank you for choosing us. With your initials you are giving us permission to post names and an optional picture. Anything else will have to be specified.

Initials: \_\_\_\_\_

Notes: